



RSC Forced Migration Policy Briefing Papers

Guidelines

Launched in 2008, the **RSC's Forced Migration Policy Briefings series** seeks to stimulate debates on issues of key interest to researchers, policy makers and practitioners from the fields of force migration and humanitarian studies. Written by academic experts, the briefings provide policy-relevant research findings in an accessible format.

Purpose

The series target a wide community of policy makers and practitioners working in the relevant fields. The submission of policy briefs is specifically designed to positively influence the development of policy and practice.

The papers should address issues of particular importance to policy makers and practitioners. They could:

- build on existing evidence-based knowledge, present new perspectives and potential solutions
- debate the different approaches to working with refugees/IDPs and other categories of forced migrants
- convey the results of recent practice-oriented research
- draw out lessons learned with wider regional or global implications

Length, language and style

Papers should be no longer than 15,000 words in length. Material should be submitted in English and in language that is clear and simple, concise and non-academic. When using abbreviations or acronyms, authors are invited to write the words out in full when first used.

REFUGEE STUDIES CENTRE

Oxford Department of International Development, University of Oxford, 3 Mansfield Road, Oxford OX1 3TB, UK
Tel: +44 (0)1865 270722 Fax: +44 (0)1865 270721 Email: rsc@qeh.ox.ac.uk www.rsc.ox.ac.uk

Suggested structure/ format

<i>Title</i>	Catch the attention of the reader- should be descriptive, punchy and relevant.
<i>Executive summary</i>	Describe the issue; state why change in policy is needed; and list main recommendations.
<i>Context and significance of the problem</i>	a) Characterise the particular policy problem/question to be addressed. b) Describe why the problem has emerged and why this problem/question is of relevance to policy makers or practitioners (include specific examples that shed light on the problem/question and provide an overview of the current initiatives in policy and practice that seek to address it).
<i>Analysis/ critique of policy option(s):</i>	Provide analysis of the problem/question and the difficulties/shortfalls with current policy initiatives based upon evidence generated by research.
<i>Recommendations</i>	Provide innovative specific practical steps for policy makers and/or practitioners to address the problem/question, identifying particular target audiences.
<i>References</i>	Full bibliographic references should be supplied and presented in a consistent format (Harvard style preferred).

Review process

All submissions will be subject to review by the RSC. If accepted they will be edited in order to configure them with the series format.

Distribution

The RSC will develop a distribution strategy for each policy paper at the on-set of the project and ensure that the briefs in electronic and hard copy format are effectively disseminated through relevant mailing lists and websites and presented during relevant forum. Authors will be involved and consulted as required.

Expression of interest

If you have a paper for submission, or would like to discuss a proposal for a policy briefing paper, please contact the editor, Héloïse Ruaudel (rscpolicy@qeh.ox.ac.uk)

Recent briefs may be found at: <http://www.rsc.ox.ac.uk/publications/policy-briefings>